

Kibworth Beauchamp Parish Council

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The Minutes of the Extraordinary Meeting of Kibworth Beauchamp Parish Council held in
The Studio at Kibworth Community Hub (Kibworth Grammar School Hall) on
Friday 16 August 2024 at 6.30pm.

Those attending were Cllrs Andrew Munro, Pat Copson, Chris Keen, Christopher Beesley-Reynolds, Caroline Abbott, Amanda Bland and Maria Smith (Parish Manager and Clerk).

The meeting was opened at 6.30pm by the Chairman

24-136	Public Participation No members of the public were present.
24-137	Procedural <ul style="list-style-type: none">i. It was resolved to accept and approve apologies for absence from Cllrs Kevin Feltham and Chris Lee.ii. No requests for dispensations, or declarations of pecuniary or personal interests were received.iii. It was resolved to approve the Minutes of the meeting of Tuesday 23 July 2024.
24-138	Finance <ul style="list-style-type: none">i. It was resolved to approve payments due of £5,453.94 since the last meeting (appendix A below)
24-139	Community Hub redevelopment <p>A progress update was received. HDC Have now transferred the S106 funds, and these will be received into our bank account on Monday 19 August 2024. A Teams meeting with the Solicitors is scheduled for Monday 19 August.</p> <ul style="list-style-type: none">i. It was resolved to approve the Tender cost of £313,729.99 for MJE Contractors to complete the phase one of the project build which includes the library extension. All build costs will be covered by the S106 grant and other successful funding bids.ii. It was resolved to approve the suggested 5% build contingency of £15,687.00. This may not be required, and the final figure cannot be confirmed until further into the project. Progress updates will be provided at future Parish Council Meetings.iii. It was resolved to approve outstanding fees of £30,894.00. These will be taken from budgeted reserves (previously agreed), KHPC reserves and other donations.iv. It was resolved to agree all contracts can now be signed by the Parish Manager/RFO: Build contract with MJE Contracts (Leicester) Ltd Architects contract with Staniforth Architects Ltd Project Management contract with Benchmark Property Ltd Civil and Structural Engineer contract with Breakwell Sumner Partnership Ltd (BSP) <p>Copies of the contracts can be viewed by request by contacting the Parish Manager.</p>
24-140	Next meetings Tuesday 27 August (Ordinary meeting)

The meeting closed at 7.00pm

Signed: _____ (Chairman). Date _____

Appendix A

Payments approved at meeting

Payee	Description	Net	VAT	Gross
Payments made in July 2024 (not approved at last meeting in July)				
Rural Fibre	Dell Laptop & Set up fee	£800.00		£800.00
BP Express	Van diesel	£43.59	£8.72	£52.31
Harcourt Garage	works to Parish Van & MOT	£100.50	£11.10	£111.60
Amazon	Laptop Bag	£12.10	£2.42	£14.52
Amazon	Office consumables	£23.48	£4.70	£28.18
Total		£979.67	£26.94	£1,006.61
Payments due in July 2024 (Paid in August)				
KHPC	Office iCloud back up deputy Clerk	£92.40		£92.40
KHPC	Printer cartridges- office printer	£87.43		£87.43
KHPC	5mph sign cemetery	£6.53		£6.53
KHPC	Cemetery Utilities	£35.53		£35.53
HSBC	Bank charges July 2024	£8.00		£8.00
BSP Consulting	Civil & Structural work Jul 2024- Hub	£1,000.00	£200.00	£1,200.00
Total		£1,229.89	£200.00	£1,429.89
Payments due in August 2024				
Equals Prepayment Card	Card top up to £500	£187.89		£187.89
KGSH	Parish Meeting 27/8/24	£31.50		£31.50
intY	Business One Drive Councillors & Staff	£120.83	£24.17	£145.00
Kibworth Garden Centre	plants for planters nr roundabout. UK Prosp fund	£190.83	£38.17	£229.00
The Plastic Card Factory	Lanyards, cards & plastic holder	£28.39	£5.68	£34.07
Safety Signs 4 Less	Parish notice board- signs x 2	£18.45	£3.69	£22.14
Groundsman	Groundsperson kit & materials	£131.83	£26.37	£158.20
BT	Parish Office phone & Wi-Fi	£54.85	£10.97	£65.82
Harborough Tool Hire	Repairs to strimmer	£60.00	£12.00	£72.00
O2	Parish Phone & iPad contracts	£111.84	£22.37	£134.21
Blaby DC	Building Control Plan Review Fee- Comm Hub	£592.96	£118.59	£711.55
Blaby DC	Building Control Inspection Fees- Community Hub	£1,021.72	£204.34	£1,226.06
Total		£2,551.09	£466.35	£3,017.44
Total payments since last meeting				
		£4,760.65	£693.29	£5,453.94
16/08/2024	Transfer from savings account	£6,000.00		£6,000.00