

Kibworth Beauchamp Parish Council

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The Minutes of the Meeting of Kibworth Beauchamp Parish Council held in
The Studio at Kibworth Community Hub (Kibworth Grammar School Hall) on

Tuesday 27 August 2024 at 7.00pm.

Those attending were Cllrs Andrew Munro, Pat Copson, Kevin Feltham, Christopher Beesley-Reynolds, Chris Lee, Caroline Abbott, Amanda Bland (from 7.45pm), Maria Smith (Parish Manager and Clerk), Tina Stringer (Deputy Clerk) and Robyn Morley (Media & Communications Officer).

Two members of the public were present, including the Kibworth Scouts Leader.

The meeting was opened at 7pm by the Chairman.

24-141	Public Participation The Scout Leader wished to comment on item 24-149. Since the agenda was published, the Scouts have changed the purpose for the funding they wish to apply for but are still seeking Council approval. See item 24-149 for more information.
24-142	Procedural <ol style="list-style-type: none">i. It was resolved to accept and approve apologies for absence from Cllrs Thure Johansen and Chris Keen.ii. No requests for co-option have been received.iii. No requests for dispensations, or declarations of pecuniary or personal interests were received.iv. It was resolved to approve the Minutes of the meeting of Friday 16 August 2024.
24-143	Finance <ol style="list-style-type: none">i. It was resolved to approve payments due of £15,874.09 since last meeting (see appendix A below)ii. It was resolved to approve the Clerk's financial report and bank reconciliation.iii. It was resolved to approve the overtime for the Assistant Groundspersoniv. AGAR 2023-24- Moore, the external auditors have requested further information surrounding the skatepark tender and build. The Parish Manager has provided this information and is awaiting a response from Moore.v. HSBC Bank interest is reducing to 1.85% from 1.93% with effect from 21 October.vi. Business One Drive- Inty has now been cancelled and all services transferred to new provider, Daisy.
24-144	Chairmans Report <ol style="list-style-type: none">i. The Chairman introduced Robyn Morley, the new Media & Communications Officer to Councillors.ii. A meeting with the Leader & Chief Executive of HDC is scheduled for Tuesday 3rd September to discuss items including car parking enforcement, working arrangements with HDC, open spaces responsibility and the new Local Plan. Feedback will be given at the next Parish Council meeting.

<p>24-145</p>	<p>Clerks Report An update was received on:</p> <ul style="list-style-type: none"> i Laptop for Media & Communications Officer. This has now been purchased for £800, a slightly higher price than originally anticipated. (Original cost was £750). ii Network Rail, School Road Bridge. The survey has taken place on the bridge where the puddle forms in times of heavy rain. Network Rail are in the process of preparing a design to rectify this issue which will need approval from LCC. LCC have not yet taken over the licence for the two lamp posts which have now been installed. iii Telraam Traffic Counting Project- we are awaiting our insurers to confirm if separate cover is required for the six devices to be placed in volunteers' homes. An agreement has been written for the volunteers to complete and a risk assessment completed. iv Skatepark opening event 7 September 2024- Canvas are organising the event and providing the prizes. See Joint Recreation Report below for more information. v Monster Trail- we have been approached by South Leics School Sports Partnership who wish to organise a Monster Trail at Warwick Park. See Joint Recreation Report below for more information. vi Parish Liaison meeting 10 September- The Vice Chairman & Parish Manager are booked on this event to be held at HDC Council Offices on 10 September.
<p>24-146</p>	<p>Planning It was resolved to agree responses for the new applications, see appendix B for more information.</p> <ul style="list-style-type: none"> i. 24/00928/FUL & 24/00929/LBC Erection of gates, partial removal of existing cob wall with replacement timber cart shed/carport with slate roof covering. 70 High Street, Kibworth Beauchamp. <i>Neither object nor support</i> ii. 24/00983/OUT Outline application for the erection of 3 dwellings (all matters reserved except access). 14 Leicester Road, Kibworth Harcourt <i>No comment</i>
<p>24-147</p>	<p>Reports See appendix C below</p>
<p>24-148</p>	<p>UK Shared Prosperity Funding See appendix D below.</p>
<p>24-149</p>	<p>£1m Community Grant Fund</p> <ul style="list-style-type: none"> i. Ideas for the £70k capital grant which has been allocated to both Kibworth Parishes were discussed. The Clerks will obtain costings for ideas which meet the priorities and objectives of both Parish Councils, and these will be shared with Councillors at the next meeting.

	<p>ii. Since publishing the agenda, Kibworth Scouts have changed their proposal in which they were seeking support from Councillors. Initially, they were intending to apply for a portion of the grant to be used towards the design costs, planning permission and minor improvements for their land near the School Road Railway bridge, which is the site of their new proposed Scout hut. However, they have now been advised by HDC that this request will not fulfil the criteria of the grant. The Scouts are now seeking support for around £20k-£30k share of the grant to be used towards an outdoor shelter, storage unit and a range of outdoor resources. Councillors would like to see a full proposal and costings before agreeing to support. This will therefore be included in the next meeting where it can be discussed in full, along with any other requests that may be received from other organisations within the community.</p>
<p>24-150</p>	<p>Community Hub redevelopment An update was received. S106 funds have now been received into our bank account and the Solicitors are working on the new draft lease for the new combined charity. Most contracts have now been signed. We are still awaiting the build contract from MJE Contractors. The Chairman has written to several local Parish Councils asking for their support.</p>
<p>24-151</p>	<p>Joint Board Expenditure- shared costs are split on a 66/34 basis (KBPC/KHPC)</p> <p>Joint Recreation Board</p> <p>i. It was resolved to approve the quote of £1,155.84 + VAT for Tom Sexton to create new decorative bases for the sun dial and RBL Queens Canopy along the Queens Walk, Smeeton Road Park.</p> <p>ii. It was resolved to approve the quote of £1,113.90 + VAT from Hedgelaying 2 Landscaping to plant 235 hedge plants around the new wildflower area at Warwick Park (cost to be shared with KHPC).</p> <p>iii. It was resolved to approve the total quote of £1,590 + VAT (shared with KHPC) from Broxap to provide:</p> <p>a) 1 Derby slimline litter bin for Warwick Park (to replace damaged bin) £259.00. b) 1 Derby standard litter bin for the skatepark £315.00 c) 2 x Heath backless benches for the skatepark £382.00 each d) Delivery of the above £252.00</p> <p>Joint Burial Board</p> <p>i. It was resolved to approve the cost of £1,400 + VAT for our two grounds people to attend a gravestone inspection course provided by N.A.M.M so that the Parish Council can inspect the cemetery. To use a third-party inspector this cost would be around £6,000. The course would involve both grounds people to attend one-day offsite training and then an onsite assessment which would lead to a City & Guilds qualification and certificate. (costs shared with KHPC)</p>
<p>24-152</p>	<p>CCTV The following items were discussed:</p> <p>i. LCC Forestry have agreed to prune the trees along the High Street that are currently partially blocking the line of sight between cameras. In the longer term, the cameras and Wi-Fi repeaters may need to be moved as this will be an ongoing problem.</p>

	<p>ii. Concerns have been raised regarding the effectiveness of the cameras. To date, no report has been received from HDC despite several requests. The Clerks will set up a meeting at the HDC Control Room to allow two councillors to view the system and discuss concerns.</p>
24-153	<p>Dog Bin on Fleckney Road The bin is rusting and rotting and needs replacing. However, permissions may be required as it is on the public pathway. The Clerks will contact HDC and LCC to obtain further guidance.</p>
24-154	<p>Christmas Event 2024 An update was received on the planning of this year's event. It was resolved: to approve the following net costings:</p> <ul style="list-style-type: none"> i. £600 - MJB Support Services- Road Closure & Licence application ii. £400 - LCC- Road Closure Licence Fee iii. £175 - MJB Support Services First Aid Provision iv. £300 - Stall Organiser fee (High Street) v. £250 - HFM Stage vi. £200 - Printing costs vii. £150 - Sundry & Electrical costs (donations) viii. £200 - Stage Acts <p>Total £2,275.00</p> <p>Note, the costs will be offset against income received:</p> <ul style="list-style-type: none"> • £300 KH contribution • £680 projected income from stalls <p>Overall Estimated cost of the event (income less expenditure): £1,295.00</p>
24-155	<p>Police & Crime Commissioner & Community Safety Vehicle The following was discussed:</p> <ul style="list-style-type: none"> i. The Clerks will organise a meeting with the Police & Crime Commissioner, following a letter requesting consultation with the Parish Council regarding a future small grant funding project specifically for tackling crime prevention. ii. Cllr Feltham has completed the online Police & Crime Plan survey. iii. Councillors agreed to booking the Community Safety Vehicle to come and engage with residents. The Clerks will organise this for either a weekend day or during October half term.
24-156	<p>Next meetings Tuesday 24 September Tuesday 22 October Tuesday 26 November</p>

The meeting closed at 9.10pm

Appendix A

Payments due since last meeting

Payee	Description	Net	VAT	Gross
BP Express	Van diesel	£39.07	£7.81	£46.88
Online Playgrounds	Repairs to basket swing WP playground	£2,506.90	£501.38	£3,008.28
Kibworth DIY	New Keys for office	£29.17	£5.83	£35.00
Staniforth Architects	Construction site phase drawings- Community Hub	£2,703.33	£511.67	£3,215.00
BP Express	Van diesel	£21.87	£4.37	£26.24
Nest	Employee Pensions August 2024	£497.71		£497.71
Trade UK	Grounds team Kit & Materials August 2024	£158.96	£6.98	£165.94
Staff	Salaries August 2024	£7,186.14		£7,186.14
HMRC	PAYE August 2024	£1,692.90		£1,692.90
Total payments since last meeting		£14,836.05	£1,038.04	£15,874.09
27/08/2024	Transfer from savings account	£16,000.00		£16,000.00

Appendix B

Planning Report

New Planning Applications**24/00928/FUL & 24/00929/LBC**

Received: 1 August 2024, deadline: 28 August 2024

Erection of gates, partial removal of existing cob wall with replacement timber cart shed/carport with slate roof covering. 70 High Street, Kibworth Beauchamp.

The owners have been working with the HDC Conservation officer to find a solution that retains part of the heritage cob wall but makes it safe so the footpath can be re-opened. The principal change is to keep the two ends of the wall, but replace the central, most unstable, section.

David Sleight, have expertise in cob/mud walls - <https://www.buildingconservation.com/directory/david-sleight> and are based in Northamptonshire. Have they been approached for advice?

Decision: *Neither object nor support*

Add comments above to the HDC online planning portal.

24/00983/OUT

Received 16 August 2024, deadline: 9 September 2024

Outline application for the erection of 3 dwellings (all matters reserved except access). 14 Leicester Road, Kibworth Harcourt

The last application for this address was to split the existing main house into three dwellings but still have access through The Leys. There were a lot of objections from residents of both The Leys and Hillcrest Avenue and KBPC. That application was withdrawn by the applicants. Since then the owners of 14 Leicester Road have carried out some improvements to the main house - new windows, paint, mended roof and drains and also created a new off-road, large parking area accessed off the A6 but to the side of the original drive; it would not be safe to use this access to get to the rear of property as very limited view of A6 to the right. The existing 6 bedroomed main house is not being changed by this application. This new application is for three brand new houses (1 x 4 bedrooms, 2 x 3 bedrooms) in the garden of The Croft but still with access off The Leys. Eight car parking spaces are provided for the 3 houses plus two visitor parking spaces.

This application is for access only and is in line with the Local Plan and Neighbourhood Plan (Policy for windfall housing). Sufficient parking spaces are provided and include additional visitor spaces. Some objections have been recorded – mainly about the extra traffic using Hillcrest Avenue and The Leys, and removal of a couple of trees to permit access. Permission was granted in 1992 (91/02098) for two houses using this access off The Leys, but it never happened. County Highways only concerns were being recompensed for two trees in the verge and ensuring lamp column is not compromised.

Decision: no comment

Appendix C

Reports

Leicestershire County Council

Highways resurfacing

Highways problems provide the largest number of complaints in my mailbox, but the 9-night roadworks to resurface the A6 through the Kibworths from 28 July, has provided a number of congratulatory messages. I contacted the director of highways and asked her to pass on the messages to the team. I also asked if this night working of a major roadworks project was common, as I had never come across it before. Normally traffic lights, very lengthy congestion queues and loads of complaints! She replied saying they had just started this way of working on very busy main road and so she was pleased to receive the congratulations on this occasion. There were some complaints from Fleckney Road residents about the diverted traffic!

Local Transport Plan v4

From Monday 12 August, people have the chance to comment on the county council's fourth Local Transport Plan (LTP4) Core Document. This is the strategy for transport up to 2040. This is the first of three phases which will set out our vision and objectives for transport up to 2050.

LTP4 aims to boost greener travel and improve connectivity across Leicestershire, putting transport front and centre in our mission to develop cleaner, greener and healthier communities.

The plan's five core themes are:

- Enabling health and wellbeing
- Protecting the environment
- Delivering economic growth
- Enhancing our transport network's resilience
- Embracing innovation

Leicestershire is a great place to live and work and so it is no surprise that the population is growing faster than the national and East Midlands average. Projected to rise from 713,000 to 830,000 by 2043, with over sixty-fives as the largest age group, the transport networks must grow and change to support this and allow the county to thrive.

Feedback from the consultation will be collated and used to inform the next stage of the transport plan. The consultation is open until **Monday 23 September** and can be accessed on the <https://www.leicestershire.gov.uk/have-your-say/current-engagement/draft-local-transport-plan-ltp4> page.

Cllr Kevin Feltham

Harborough District Council

No report received.

Joint Recreation Board

Bug Hotels & Bird/Bat Houses

- i. SPL Powerlines have kindly offered to donate six bug hotels, two bird house and two bat houses. These will be placed across the parks and open spaces.

Warwick Park

- i. **Wildflower meadow**

The wildflower meadow that was planted near to the "damp patch" earlier in the year has developed well and been well received by the community.

We need to ensure that it is protected by a natural hedge. The cost of 235 hedge plants is £1,113.90 +VAT.

These will make sure the area is well defined and hopefully safeguarded.

- ii. **Skatepark**

The skatepark would benefit from two benches and a litter bin.

The cost of these is £315 + VAT for the bin and £764 + VAT for the two benches plus delivery charges.

These would be well used as currently spectators have nowhere to sit.

We now have confirmation from Canvas that the skatepark opening event will be on the 7thSeptember 12pm-4pm

Canvas are organising the event and providing the competition prizes.

The date has been advertised on social media.

iii. Benches and bins

Many people in the community have expressed a wish for more benches in the park. We already have a plan to situate the Jubilee bench near to the Jubilee Orchard and the Coronation bench near the back of the primary school. We would also like to locate "rustic" type benches near the wildflower meadow. There is no funding for these at the present time. A damaged litter bin in the main park also needs to be replaced at a cost of £259 + VAT.

iv. Harborough Monster Trail

We have been approached by the Partnership Development Manager at the South Leicestershire School Sports Partnership. This not-for-profit making organisation aims to provide opportunities to support the well-being of children in Harborough District.

They have been working with the Harborough District Council on the 'Harborough on the Move' programme. The programme is funded by the UKSPF and aims to enhance the active travel and physical activity provision in Harborough alongside promoting increased use of local green space/walking/cycling routes, improving well-being, and supporting net zero goals.

One of the projects that forms a part on the programme is the 'Harborough Monster Trail' which is a type of treasure hunt; children and families can use an online map to find the locations of monster cards in four green spaces in Harborough District. The families can scan the QR codes on the monster cards to reveal passwords. The passwords can be submitted to us to retrieve prizes. Children in local primary schools have designed the monsters on the cards, so they will be keen to find them.

The monster cards will be located in green spaces to promote physical activity and the lovely parks in the district, including Market Harborough, Broughton Astley, Lutterworth and Kibworth so children and families from across the district can participate.

The launch of the monster trail will take place around Monday 14th October. The trail will be promoted as a fun way to be active during half term and Halloween.

A full risk assessment will be created for each of the four green spaces.

The Clerks will be setting up a meeting with them to discuss further as they would like to include Warwick Park in the trail.

Smeeton Road Park

i. Queens Walk

A decorative base for the sundial will be installed in the first week in September.

The cost is £1,155.84 +VAT.

Two trees unfortunately have died in the walk.

These will need to be replaced in the autumn by the contractor and a quote of £580 + VAT has been received. The JRB will be discussing this on their walkabout meeting to be held on 17 September.

The Queen's Walk has begun to look lovely this summer and the benches are well used. It will be complete once the sundial base and the Jubilee base are installed.

Although it has taken longer than we thought to install everything (due to weather conditions and contractor timing) it is now nearly finished and well received by the community

Thank you to the office manager, Deputy Clerk and everyone involved for the hard work it has taken to bring it together.

i. Larkswood

The new orchard is maturing well. The remaining improvements of shrubs around the electric box and natural willow seat will be completed in the autumn.

Cllr Pat Copson

Joint Burial Board

The most recent Board meeting via Teams was on 7th August 2024.

Following comments from a resident about the wild state of the natural burial area, it was agreed to arrange a meeting with Erik Ansell to discuss ways to improve the situation. A white post-box is to be placed near to the memorial garden so residents and children can post letters to dead relatives.

Memorial safety inspections are mandatory every 5 years; two quotes are for £3.80 or £3.37 per headstone and there are some 2,000 to be checked. As an alternative, training to be held in Rugby over 2 days for the two grounds team is £1,300. HDC have again been chased to tidy the compost heaps.

Cllr Kevin Feltham

Kibworth Community Hub (Grammar School Hall)

The opening bank balance was £7,003 and closed at £4,925. Expenditure has increased this month due to some unexpected essential maintenance.

The Trustees are continuing to fundraise, and an Art Fair is being organised for October.

Cllr Amanda Bland

Kibworth Allotments Society

On 31 July, a company called Gateley did some community work including the digging of a new plot. Other members have also been digging turf to provide 3-4 new plots. This has helped to reduce the waiting list.

Recent inspections of plots have now been completed and advice followed.

The AGM will be held on Sunday 1 September.

Cllr Amanda Bland

Youth Report

No report was received.

Appendix D

UK Prosperity Fund Update

Roundabout

The lamp and base have been repainted.

The Heritage sign is not yet finished but should be ready for installation in the near future.

The flower planters have been repaired and repainted and planted with shrubs etc. by the grounds team.

Christmas

The installation of small Christmas trees on the High Street by the contractor has been confirmed for the 28th of November.

Platform Housing

Corner of School Road and High Street.

The legal team at the housing association is still discussing the legalities of taking down the advertising banners that are attached to the railings.

They have also not made a decision regarding the Parish Council having a permanent sleeve for the large Xmas tree on the corner.

Business Forum

The second meeting of the forum is scheduled for September when they will discuss how to take the group forward.

The Parish Council has asked them to look specifically at several objectives of the grant.:

- i. The needs of individual businesses to improve disabled access as HDC is holding £5000 for mobile ramps or grants for permanent ramps.
- ii. Information signs from the A6
- iii. Events or seasonal trails that they want to organise before March 2025.

Cllr Pat Copson